

Thorpedene Primary School



JOB TITLE: Class Teacher

RESPONSIBLE TO: Headteacher / Deputy Head

SCALE: MPR1 – UPR2

HOURS / WK: Full time, in line with teachers terms and conditions

Job Purpose:

The class teacher will:

- Teach a class of pupils; ensuring that planning, preparation, recording, assessment and reporting meet the varying learning and social needs of the pupils **(Std 1,2,3,4,5,6,7)**
- Maintain the positive ethos and core values of the school, both inside and outside of the classroom **(Std 5,7)**
- Contribute to the constructive team-building amongst teaching and support staff, parents and governors **(Std 8, Part 2)**
- Ensure that the current national conditions of employment for schoolteachers are met **(Std 8, Part 2)**
- Demonstrate all the key teaching standards in everyday duties and teaching **(All standards)**

DUTIES:

The class teacher will:

- Implement agreed school policies and guidelines with regards to Child Protection & Safeguarding, Health and Safety, Teaching & Learning, the Curriculum, Assessment, Inclusion (including SEND, G&T, Looked after, EAL etc.), Equal Opportunities, Specific Subjects, the various Personnel and Management requirements, as well as others determined by the Governing Body of Thorpedene Primary School. **(Std 8, Part 2)**
- Support initiatives decided by the Headteacher and senior leaders. **(Std 4,7,8)**
- Plan appropriately to meet the needs of all pupils, through differentiation of tasks. **(Std 5)**
- Be able to set clear targets, based on prior attainment, for pupils' learning. **(Std 4,6)**
- Provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils. **(Std 1,2,4)**
- Keep appropriate and efficient records, integrating formative and summative assessment into weekly and termly planning **(Std 6)**
- Report to parents on the development, progress and attainment of pupils. **(Std 6,8)**
- Maintain good order and discipline amongst pupils, in accordance with the schools behaviour policy. **(Std 7)**

- Communicate and co-operate with specialists and outside agencies. **(Std 8)**
- Lead, organise and direct support staff within and outside of the classroom. **(Std 4,5,6)**
- Participate in the performance management system of appraisal of their own performance and/or that of other staff. **(Std 8, Part 2)**
- To undertake additional tasks as reasonably requested by the headteacher, deputy head or senior leaders. **(Std 8, Part 2)**

The duties may be varied to meet changed circumstances in a manner compatible with the post held. These duties are reviewed regularly to reflect changes in roles or the national terms and conditions of service.

This job description does not form part of the contract of employment. It describes the way the post holder is expected and required to perform and complete their duties set out above. The post requires an enhanced disclosure by the DBS and other pre-employment checks.

Name of member of staff: _____ Signed: _____

Name of senior leader undertaking review of job description: _____

Signed senior leader: _____ Position: _____

Date: _____